



## **Intake 1/1980 Annual General Meeting/6<sup>th</sup> General Convention (Election of New Committee) 2022**

### **Election Procedures and Code of Conduct**

1. As we all are aware that because of unprecedented Covid 19 pandemic the Intake 1/1980's General Convention which was due to take place in March 2020 had to be postponed. As a result, the present Executive Committee continued their duties for these additional two year. Despite having to work for longer they have performed their duties to a high standard throughout. To that extent, we must thank the Chairman Gun Bahadur Gurung and his committee members for their dedication and hard work in upholding the tradition of Intake 1/1980 for the last five years (March 2017 – March 2022).

2. Although, the Covid situation is still volatile, the virtual quarterly meeting held on Sunday 16<sup>th</sup> January 2022 re-instigated the prosses for General Convention to be held this year on Saturday 26 March 2022. The meeting also directed the undermentioned Election Commission Team (ECT) to be prepared to elect suitable candidates for the new Executive Committee.

- Co-ordinator - Ashok Rai (63826)
- Member - Tekansing Gurung (63665)
- Member - Surya Bahadur Khapung (63801)

3. The ECT will conduct the election to elect/select new committee members for the next three years (2022 - 2025) during the phase 2 (after the Annual General Meeting) on the above day.

4. The ECT members, would like to request all Intake 1/1980 numbari saheb haru to participate actively either by registering yourself as a candidate voluntarily or helping us to select the right candidates to drive our organisation forward for the next three years. So, we as Intake can stand stronger and achieve our common goals as a team.

5. The following office bearer positions are the subject of the election process and the numbers to be elected or selected are:

- |    |                    |      |
|----|--------------------|------|
| a. | Chairman           | - 1  |
| b. | Vice-Chairman      | - 2  |
| c. | Secretary          | - 1  |
| d. | Asst Secretary     | - 1  |
| e. | Treasurer          | - 1  |
| f. | Asst Treasurer     | - 1  |
| g. | PR / Media Officer | - 1  |
| h. | Web Master         | - 1  |
| i. | Entertainment      | - 1  |
| j. | Area Reps          | - 21 |
| k. | Asst Area Reps     | - 9  |

- l. Advisors - As required (to be decided by the new EC)
- m. Area Reps to cover the following areas:
  - o Aldershot - 2
  - o Ashford - 2
  - o Basingstoke - 2
  - o Bracknell - 1
  - o Camberley - 2
  - o Canterbury - 1
  - o Doncaster - 1
  - o Farnborough - 1
  - o Folkestone - 1
  - o Hounslow - 2
  - o Leeds - 1
  - o Liverpool - 1
  - o Maidstone - 1
  - o Modem - 2
  - o Plumstead - 2
  - o Reading - 1
  - o Swindon - 1
  - o Tonbridge - 2
  - o Wales - 1
  - o Wembley - 2
  - o Woking - 1

6. The Intake 1/1980 committee will comprise of 40 members.

7. We, as the Bahudal Group to maintain a democratic process, the ECT would like to encourage and request all members to consider taking up a responsibility voluntarily within the new committee. However, if in case this option does not materialise, **all present office bearers are to find a suitable candidate to take up their respective post, as the second option. Similarly, all area reps and assistant area reps are also to find/nominate their relief as appropriate.**

8. **Code of Conduct.** To ensure that the General Convention is conducted smoothly, effectively and in a peaceful manner for the election of suitable candidates to form the new executive committee of Intake 1/1980, it is very important that the following Code of Conduct must be adhered to by all members and families present.

- a. The Constitution of Intake 1/1980 (amended 2017) shall be the final and binding authority on all matters containing the election issues.
- b. Candidate who wishes to stand for election shall be a registered member of Intake 1/1980.
- c. Intake 1/1980 is a non-political and non-profitable organisation; hence no one should contravene these aspirations or may incite feelings contrary to these principles during the election process.
- d. All candidates shall stand for election on an individual basis. Any slate of candidates, group or panel formulation and publicity for the same is strictly prohibited.

- e. All candidates are required to observe the timetable published by the Election Committee.
  - f. Candidates should refrain from highlighting or disparaging personal or family details of their competitors or any other candidate.
  - g. All mobile phones must be switched off or silenced.**
  - h. No alcohol be consumed by any member throughout the election process.**
  - i. Any queries or concerns related to election procedure should be first raised with the Election Committee members.
9. Any act or behaviour that does not comply with the code of conduct could be subject to disqualification of candidature.
10. Election procedure.
- a. The Election Committee shall provide the names of members eligible for voting from the membership list one week prior to the election.
  - b. The ECT shall publish election programme and including the following:
    - Publication of final list of voters.
    - Submission of nomination form.
    - Announcement / publication of list of candidates.
    - Validation / expiration of withdrawal deadlines.
    - Publication of final list of candidates.
    - Time and place of voting.
    - Counting of votes.
    - Declaration of election result.
  - c. All candidates are required to submit nomination form in prescribed format with signature of one proposer and one supporter. Proposer and supporter must be from the list of members eligible to participate in election. A candidate, proposer or supporter of a candidate shall not be a supporter or proposer of another candidate.
  - d. In case of any disputes, the Election Committee's decision will be final.
  - e. Election results shall be declared by the Election Committee Members.
  - f. Election Committee shall issue updates and notices as necessary during the election process.
  - g. The Election Committee reserves the right to change election rules, schedule and arbitrate any disputes over the election process.
11. Tentative timetable for the election will be as follows:
- Fri 4<sup>th</sup> Mar – Publication of eligible voters (registered members) list
  - Fri 11<sup>th</sup> Mar – Any challenges or request for correction of the voter list
  - Fri 18<sup>th</sup> Mar – Publication of final corrected voter (members) list
  - Mon 21<sup>st</sup> Mar – Registration / submission candidate nomination form
  - Thu 24<sup>th</sup> Mar – Deadline for withdrawal / challenges for candidate nomination
  - Fri 25<sup>th</sup> Mar – Publication of final list of candidates
  - Sat 26<sup>th</sup> Mar – AGM/election/selection of new committee members
12. Outline programme is as shown below:
- 11:30 – 14:30 – Phase 1: AGM (Chairman Gun Gurung).
  - 14:30 – 15:30 – Light tikan tapan/ refreshment.
  - 15:30 – 17:30 – Phase 2 General Convention (Co-ordinator Ashok Rai).

- 17:30 – 18:30 – Dinner (messing style, Empire special).
- 19:00 – End/ disperse.

13. Venue address: Empire Banqueting Hall, High Street Aldershot, GU11 1DJ.

14. For any further information, please contact the following personnel:

- Mr Gun Bahadur Gurung – Chairman Intake 1/1980 (07737 325761)
- Mr Santosh Limbu – Secretary Intake 1/1980 (07882 041867)
- Mr Ashok Rai (07534 766923) / Mr Surya Bahadur Khapung (07533 183584)/ Mr Tekansing Gurung (07825 950453) – ECT Members

15. The ECT requests that all interested members to complete the attached candidacy application form and forward it to the undersigned by **Monday 21<sup>st</sup> March 2022**, for the post you wish to stand for.

16. Finally, as the ECT, we would appreciate for any views, comments, or suggestions, from members, for the betterment of election/selection process of our new committee members and make this event run smoothly and as democratically as possible.

Jai Bahudal!

*Signed*

Ashok Rai

Coordinator Election Commission Team

Mob: 07534 766923

Email: [ashok545365@gmail.com](mailto:ashok545365@gmail.com)