

INTAKE 1/1980 – AGM 2017/ 5THGENERAL CONVENTION

Election Committee - Code of Conduct

and General Procedure for the Election of New Committee Members

1. **Introduction:** Intake 1/1980 AGM 2017 / Election of New Committee is scheduled to be held on Saturday 25th March 2017 at Nirmaya Rodhighar, Aldershot. The quarterly meeting held on Sunday 8th January 2017 via Skype the following have been nominated to act as Election Commission Team:

- Co-ordinator – Mr Ramesh Gurung (63388)
- Member - Mr Rane Gurung (63457)
- Member - Mr Tekansing Gurung (63665)

The team will conduct the election to elect / select new Committee members for the next three years (2017 - 19) during the AGM. We, the Election Committee members, would like to request all Intake 1/1980 Numberi Sahebs to participate actively either registering yourself as a candidate voluntarily or helping us to select the right person to lead our group for the next three years so we as a group can stand stronger and achieve our ultimate goals. The following office bearer positions are subject of the election process and the numbers to be elected or selected are:

a.	Chairman	-	1
b.	Vice-Chairman	-	2
c.	Secretary	-	1
d.	Asst Secretary	-	1
e.	Treasurer	-	1
f.	Asst Treasurer	-	1
g.	PR / Media Officer	-	1
h.	Web Master	-	1
i.	Entertainment	-	1
j.	Area Reps	-	21
k.	Asst Area Reps	-	9
l.	Advisors		

Area Reps to cover: Aldershot (2)/ Ashford (2)/ Basingstoke (2)/ Bracknell (1)/ Camberley (2)/ Canterbury (1)/ Doncaster (1)/ Farnborough (1)/ Folkestone (1)/ Hounslow(2)/ Leeds (1)/ Liverpool (1)/ Maidstone (1)/ Modem(2)/ Plumstead (2)/ Reading (1)/ Swindon (1)/ Tonbridge(2)/ Wales (1)/ Wembley (2) / Woking (1) = 30

Total - 40

2. **Date / Time and Venue for AGM / General Convention:**

- **Date:** Saturday 25th March 2017
- **Time:** 1130 – 1800 hrs (Phase 1 – AGM and Phase 2 – Election / Selection of New Committee Members)
- **Venue:** Nirmaya Rodhighar, Aldershot

3. We, as an elite Bahudal group and to uphold the democratic process, we would like to encourage and request all numberis to consider taking up a responsibility voluntarily for a new committee members for next three years. But if in case this option does not materialise, **secondary options, all present office bearers are requested to nominate a suitable candidate as our common candidate** to take the post. All area reps and assistant reps are requested to nominate their relief as appropriate.

4. The Election Committee teamhave developed the following code of conduct and general procedures to conduct the election in a fair, free and respectful manner, if this circumstance arises. All members of Intake1/1980 and candidates are kindly requested to observe thiscode of conduct and comply with the procedures established and provide necessary support to the Election Committee. Any act or behaviour that does not comply with the code of conduct could be subject to disqualification of candidature.

5. **Code of Conduct:**

- a. In general, all members and candidates are required to comply with the code of conduct contained herein issued by Election Committee.
- b. The Constitution of Intake 1/1980 shall be the final and binding authority on all matters containing the election issues.
- c. Candidate who wishes to stand for election shall be a registered member of Intake 1/1980.
- d. Intake 1/1980 is a non-political and non-profitable organization hence no one should contravene these aspirations or may incite feelings contrary to these principles during the election process.
- e. All candidates shall stand for election on an individual basis. Any slate ofcandidates, group or panel formulation and publicity for the same is strictly prohibited.
- f. All candidates are required to observe the time table published by the Election Committee.
- g. Candidates should refrain from highlighting or disparaging personal orfamily details of their competitors or any other candidate.
- h. Any query or concern related to election procedure should be first raised with the Election Committee members.

6. **General Procedures of Election**

- a. The Election Committee shall provide the names of members eligible for voting from our membership list a week before the Election.
- b. The EC shall publish election programme providing timeline including:
 - Publication of final list of voters
 - Submission of nomination form
 - Announcement / publication of list of candidates
 - Validation / Expiration of withdrawal deadlines
 - Publication of final list of candidates
 - Time and place of voting
 - Counting of Votes
 - Declaration of Election result

- c. All candidates are required to submit nomination form in prescribed format with signature of one proposer and one supporter. Proposer and supporter must be from the list of members eligible to participate in election. A candidate, proposer or supporter of a candidate shall not be a support or proposer of another candidate.
 - d. In case of any disputes, the Election Committee decision will be final.
 - e. Election results shall be declared by the Election Committee Members.
 - f. Election Committee shall issue updates and notices, as necessary, during the election process.
 - g. The Election Committee reserves the right to change election rules, schedule and arbitrate any disputes over the election process.
7. Tentative time table / Programme for Election will be as follows. A detailed confirmed time will be published nearer the AGM date:
- a. Fri 10th Mar – Publication of eligible voters (Registered Members) list
 - b. Wed 15th Mar – Any challenges or request for correction of the voter list
 - c. Fri 17th Mar – Publication of final corrected voter (Members) list
 - d. Mon 20th Mar – Registration / submission candidate nomination form
 - e. Thu 23rd Mar – Deadline for withdrawal / challenges for candidate nomination
 - f. Fri 24th Mar – Publication of final list of candidates
 - g. Sat 25th Mar – AGM / Election/selection of new committee members
8. For any further information, please contact the following personnel:
- Mr Ashok Rai – Chairman Intake 1/1980 (07534766923)
 - Mr Dev Thapa – Secretary Intake 1/1980 (07988329399)
 - Mr Ramesh Gurung (07883010320) / Mr Rane Gurung (07482298206)/ Mr Tekansing Gurung (07825950453) – Election Committee Team Members
9. Finally, our humble request to all members to complete the attached form and forward it to me by **COP Monday 20th March 2017**, if you wish to volunteer / register as a candidate for the post of your choice please.

Thank you and we would appreciate any views, comments or suggestions, if any, on how to elect/select our new committee members and make this process run smoothly and as democratically as possible. Your support and participation would be greatly appreciated.

Jai Bahudal!

On behalf of Present Executive Committee and Election Committee Members

Ramesh Gurung
Coordinator
Election Commission Team Intake 1/1980
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